

## Implementation of Vericool and ParentPay

Dear Parent/Guardian

As of 26<sup>th</sup> January 2017 we will no longer be using the Cunningham's Catering or sQuidcard Payment Systems. We will instead be introducing a new cashless catering service, Vericool. This will be used alongside the online payment system, ParentPay, which many parents have been on to make payments for their child's trips and visits.

The introduction of the new system will mean the removal of cash handling at the tills. This will give the pupils a quicker service and give staff the extra time to attend to the pupils' needs. Cash will still be taken on site via 2 new cash machines. Each pupil will be given a unique login reference with which they can top up their dinner money account.

Any balances on your child's sQuidcard and Cunninghams accounts on 26<sup>th</sup> January will automatically transfer over to your ParentPay account. Once this has happened you should no longer top up your child's account using sQuidcard, instead, there are three ways in which you can pay;

1. Onsite Cash machine – there will be two cash machines installed onsite that will accept cash. Each child will be given a separate account that they can login too to top up. Please note the cash machines will not accept 1p's, 2p's or 5p's.
2. ParentPay- Our online payment system. If you are not already using this service, please find attached an activation letter with your username and password, enabling you to logon and pay. Please also find attached a small how to guide.
3. PayPoint- At the bottom of the attached activation letter you will find a barcode; this will enable you to pay at your local PayPoint station (Townstall Garage) with cash or card. Please note, this barcode will only allow you to pay for your child's dinner money and no other payment item but can be used on multiple occasions. Please allow up to 3 days for the funds to clear to your child's account.

If you have any queries please contact Clare Neil in our finance office on 01803 839705 or email [finance@dartmouthacademy.org.uk](mailto:finance@dartmouthacademy.org.uk)

Yours faithfully

Tina Graham

Principal